

**WAYNE TOWNSHIP BOARD
REGULAR MEETING MINUTES
July 1, 2019**

1. **Call to Order:** Supervisor Butts called the meeting to order at 7:32 P.M.
2. **Attendance:** Frank Butts, present; Kurt Reich, present; Judith Fusko, present; James Griggs, present; Frank Maley, present.
Citizens: Two citizens were present: Michael Krager, Jr. and Craig Yeager
Guests: none
3. **Pledge of Allegiance:** Maley led the pledge to the United States flag.
4. **Invocation:** Butts gave the invocation.
5. **Approval of Minutes:** *Motion by Fusko to approve the minutes of the June 3, 2019 Board meeting as printed. Support by Maley. Motion carried.*
6. **Treasurer's Report:** **General Fund Balance:** \$409,664.35.14; Receipts: \$6,541.55; Expenditures: \$70,953.43; **New General Fund Balance:** \$345,252.47; **Fire Department Fund Balance (includes Sinking Funds):** \$176,655.47; Receipts: \$218.94; Expenditures: \$24,287.88; **New Fire Department Fund Balance:** \$152,586.53; **Trust and Agency Accounts (Property Taxes, Special Assessment, and Fire Escrow) Balance:** \$45,609.18. *Motion by Reich to accept the Treasurer's Report as printed. Support by Griggs. Motion carried.*
7. **Approval of Agenda:** No changes were requested.
8. **Guest(s):** There were no guest speakers.
9. **Public Comments:** There were no public comments.
10. **Reports:**
 - A. **Building Inspector:** Four Building Permits were issued in April for \$603.00 and six Building Permits were issued in May for \$1,971.00.
 - B. **Zoning Administrator:** There was no report.
 - C. **Electrical Inspector:** Two Electrical Permits were issued for \$300.00.
 - D. **Mechanical Inspector:** One Mechanical Permit was issued for \$184.00.
 - E. **Plumbing Inspector:** No Plumbing Permits were issued.
 - F. **Assessor:** Butts said that the July Board of Review will be held on July 16 at 1:30 P.M.
 - G. **Cemetery Manager:** Krager said that there had not been any burials in June and no lots/plots had been sold. He said that Yeager had mowed all of the cemeteries except South Wayne since he was back from his vacation. Krager said that South Wayne Cemetery was to be mowed on Tuesday
 - H. **Fire Board:** The minutes of the Fire Board meeting were placed on file. Butts said that there had been fifteen runs in June—ten of which were in Volinia Township. He said that the applications for Fire Chief are completed and available for pickup by people interested in applying for the position of Fire Chief. Butts said that filled out applications will be placed in a file until they are needed. He thanked Fusko for all the work she had done to prepare them for distribution. Butts said that the sorority which has prepared and served the food for the community fire education dinner has donated \$500.00 to the Fire Department to be used for "Active Shooter" equipment. He said that the department may purchase a third bulletproof vest with the donation. Butts reported that a woman had donated a quilt in memory of 9/11.
 - I. **Blight Inspector:** (1.) **Alan, Wanda:** Mosier wrote that he visited the property and was able to speak to Alan who informed him that the unlicensed vehicles are being worked on by "her old man" and that they would be gone by the end of the month; (2.) **Clouse, Roy:** Reich said that Mark Davis had told him that Clouse is cleaning up his property; (3.) **Coulter, David:** Mosier wrote that he stopped to take several photos. On his second visit he said that much of the junk was gone and building materials were in neat piles; (4.) **Melton, Joseph:** Reich said that the Township's attorney had written a very detailed letter to the Meltons giving them several options to get the property cleaned up and the dangerous mobile homes demolished; (5.) **Smith, Diane:** Mosier wrote that Smith had cleaned up her property and had met with Mark Davis about the 5th wheeler she plans on living in while her home is remodeled to set up a timeline of how long she had to complete the job of remodeling her modular home. He wrote that they had agreed on four months; (6.) **Zilligen, David Jr.:** Mosier had visited the property two times and was able to meet Ronald King who is renting the property. He said that King agreed to clean up the yard and had already removed two of the three unlicensed vehicles. Mosier was informed by King that the car hauling trailer belongs to Zilligen and is locked up so that it cannot be moved.
 - J. **Unsafe Building(s):** (1.) **Baker, Shannon and Michelle:** There was no report on progress; (2.) **Melton, Joseph:** see above
 - K. **Zoning Violations:** (1.) **Herter, Don:** Butts did not report if Don Herter had found out about the State's Building Code regulations concerning the distance allowed between buildings; (2.) **Sirk,**

Shawn: Butts said that Joe Bonczynski has complained about Shawn Sirk's property; **(3.) M-51 Auto Parts:** Butts said that he has been monitoring if vehicles are being stored outside. He said that so far the business operators are following the agreement they had made with the Township.

- L. **Planning Commission:** The meeting held on June 13 did not discuss solar panels due to the absence of Jim Griggs. During the Public Comment portion of the meeting the Township Supervisor informed the Planning Commission that there had been a few instances when residents asked for permission to live in a camper/trailer while their home was being built or undergoing extensive remodeling. The Supervisor said that permission was often granted if a fair completion date could be arrived at. After discussion was held the Planning Commission reached a consensus that the Zoning Administrator be given the power to grant such agreements.
 - M. **Zoning Board of Appeals:** The Zoning Board of Appeals had to table the meeting for a variance application due to the fact that the parcels in question had been changed in size and shape at some point in the past which may have created a hardship for the current owners. The Township Clerk was directed to set up a meeting as quickly as possible after the issue could be studied using the Township property records and input from the assessor.
 - N. **Dowagiac District Library (DDL):** Reich said that a few major modifications had been agreed to save money. Two of the cuts were reducing the size of the basement and having a flat roof on the new portion of the library. He said that the library Director has been negotiating with the property manager of the closed bank next door to see if the bank could be used as a library during the construction project.
 - O. **Emergency Services Authority (ESA):** Butts said that the next quarterly meeting will be held on July 15.
 - P. **Treasurer:** Fusko went over her very thorough written report. She explained the "pre" she had covered in the tax newsletter. She said that a woman had called her about the article and found that she should have claimed her home as a "pre" but had not resulting in her paying taxes she did not owe for several years. Fusko said that the mistake will be addressed at the July Board of Review meeting.
 - Q. **Clerk:** Reich said that there was not any budget amendments needed this month. He added that the two-year audit had begun.
 - R. **Supervisor:** Supervisor Butts: **(1.)** "unveiled" the plaque designed for the "memorial" portion of Township Hall/Fire Station sign which says that the Van Tuyle family helped pay for part of the sign in honor of Levi and Myrna Van Tuyle; **(2.)** reported on a hearing in Lansing for Indiana/ Michigan Power; **(3.)** said that he had attended a seminar on trees at the Township Hall run by the Conservation District.
 - S. **Township Website:** Griggs said that he continues updating information in the website with Kerry Collins.
 - T. **MEANDRS:** Maley said that there has not been any meeting scheduled.
11. **Payment of Bills: Motion by Fusko to pay the list of bills as amended. Support by Maley. Motion carried.**
12. **Old Business:**
- A. **Sealing of the Township Hall/Fire Station Parking Lots and Driveways:** Butts said that he had called Shembarger to get the estimate provided to each Board member. (Shembarger was called because of the good quality of work his crew had done five years ago.) He said that the first quote did not include the diamond finish and with that added in the total job would cost \$3,786.00. There was discussion about how the job could be done with the fire trucks needing to go out at any time. There was also concern about the times when the hall is in use for office hours, etc. Fusko said that fewer people come to pay their property taxes in mid to late August. There was consensus that everything could be worked out as it had been five years ago. **Motion by Reich to accept the sealing/painting bid of Shembarger for \$3,786.00. Support by Maley. Motion carried.**
 - B. **Pavement Line Painting:** Butts said that he had contacted the County Road Commission concerning painting center and side lines on roads the Township was going to sealcoat. He went over the roads he was suggesting based on length, location, and how straight the road was. The cost to the Township for the three roads he was suggesting was \$1,631.16. **Motion by Fusko to accept the contract with the Cass County Road Commission to paint lines on the roads listed. Support by Butts. Motion carried.**
13. **New Business:**
- A. **Resolution R-19-07-01 to Recommend that the Michigan Liquor Control Commission Grant a Liquor License to Cranky Hank's:** Butts said that the Township has at least one Liquor License available to a Township business and that Cranky Hank's had approached Kurt Reich about getting it. Reich said that Danielle Priebe (owner of Cranky Hank's) told

him about all the safeguards they have and will have in the future to make sure that no one under age is able to purchase liquor from her store. **Motion by Kurt E. Reich to approve Resolution R-19-07-01 to Recommend that the Michigan Liquor Control Commission Grant a Liquor License to Cranky Hank's. Support by Frank H. Maley. Roll call vote: Kurt E. Reich, yes; Judith Anne Fusko, yes; Frank H. Maley, yes; James K. Griggs, yes; and Frank L. Butts, yes. With five yes votes and zero no votes, the resolution was passed unanimously.**

B. Set Date for the Ambulance Special Assessment Public Hearing (August 5): Butts reminded the Board members about the legal need to hold a Public Hearing to keep the Ambulance Special Assessment District alive if funds were ever needed to pay for ambulance service. **Motion by Maley to set August 5, 2019 at 7:30 P.M. as the date and time to hold the Ambulance Special Assessment Public Hearing. Support by Griggs. Motion carried.**

C. Possible Participants at MTA Seminar on "Hot Topics in Planning and Zoning:" Reich said that the MTA had recently notified the Township about a seminar on Planning and Zoning. Butts said that he would be willing to go if others wished to attend. Reich said there was time to see if there was interest in the seminar to register at the cheaper rate. **Motion by Reich that the Board send up to four people to the MTA Seminar on "Hot Topics in Planning and Zoning." Support by Fusko. Motion carried.**

14. **Public Comments:** There were no Public Comments.

15. **Adjournment: Motion by Griggs that the meeting be adjourned. Support by Maley. Motion carried.**

The meeting was adjourned at 8:32 P.M.

Kurt Reich, Clerk