

**WAYNE TOWNSHIP BOARD
REGULAR MEETING MINUTES**

November 4, 2019

1. **Call to Order:** Supervisor Butts called the meeting to order at 7:30 P.M.
2. **Attendance:** Frank Butts, present; Kurt Reich, present; Judith Fusko, present; James Griggs, present; Frank Maley, present.
Citizens: One citizen, Nancy Tabbert, was present.
Guests: No guests were present.
3. **Pledge of Allegiance:** Reich led the pledge to the United States flag.
4. **Invocation:** Maley gave the invocation.
5. **Approval of Minutes:** *Motion by Fusko to approve the minutes of the October 7, 2019 Board meeting as printed. Support by Maley. Motion carried.*
6. **Treasurer's Report:** **General Fund Balance:** \$387,453.68; Receipts: \$14,653.12; Expenditures: \$81,811.39; **New General Fund Balance:** \$320,295.41; **Fire Department Fund Balance (includes Sinking Funds):** \$179,463.07; Receipts: \$8,921.523; Expenditures: \$9,069.76; **New Fire Department Fund Balance:** \$179,314.83; **Trust and Agency Accounts (Property Taxes, Special Assessment, and Fire Escrow) Balance:** \$30,625.06. *Motion by Reich to accept the Treasurer's Report as printed. Support by Maley. Motion carried.*
7. **Approval of Agenda:** There were no changes made to the Agenda.
8. **Guest Comments:** none
9. **Public Comments:** none
10. **Reports:**
 - A. **Building Inspector:** Building Inspector—**September:** Five Building Permits were issued for \$782.00; **October:** Five Building Permits were issued for \$1,673.00 (includes one new home and one new pole building).
 - B. **Zoning Administrator:** There was no report.
 - C. **Electrical Inspector:** Four Electrical Permits were issued for \$782.00.
 - D. **Mechanical Inspector:** Two Mechanical Permits were issued in September for \$480.00.
 - E. **Plumbing Inspector:** Two Plumbing Permits were issued for \$418.00.
 - F. **Assessor:** Butts said a December Board of Review meeting is needed and is set for December 10 at 1:30 in the Township Hall.
 - G. **Cemetery Manager:** Krager said that there had been one cremation burial in October and that he had sold one lot.
 - H. **Fire Board:** The minutes of the Fire Board meeting were placed on file. Butts said that there had been sixteen runs in October with four of those runs occurring in one day. He said that the Fire Board is working on a "Cost Recovery" resolution. Butts said that the hose testing and the pump testing have been completed.
 - I. **Blight Inspector:** Jason Pompey of Zoning Solutions, LLC sent several e-mails (with pictures attached) of individual properties with blight violations. Pompey's company will keep track of the violations and timelines given for compliance and actions taken by the violators to correct the violations—or not. If the owner does not comply he will be taken to court to force compliance.
 - J. **Unsafe Building(s):** (1.) **Baker, Shannon and Michelle:** Yeager said that there is still a pile of debris left over from the demolition of the burned out home; (2.) **Melton, Joseph:** the property owner, Cassandra Melton, is working with the Township's attorney on removing two mobile homes, several unlicensed vehicles and debris and junk in the yard.
 - K. **Zoning Violations:** (1.) **Herter, Don:** Butts did not report if Don Herter had found out about the State's Building Code regulations concerning the distance allowed between buildings; (2.) **M-51 Auto Parts:** Butts said that so far the business operators are following the agreement they had made with the Township and that the Township will have to keep monitoring the situation.
 - L. **Planning Commission:** Griggs reported that the Planning Commission continued to discuss regulations for solar farms.
 - M. **Zoning Board of Appeals:** Butts said that the Zoning Board of Appeals had granted another variance allowing a garage to be built in the front yard and closer to the adjoining property than allowed by the Zoning Ordinance.
 - N. **Dowagiac District Library (DDL):** Butts said that a Ground Breaking ceremony for the addition was very nice.
 - O. **Emergency Services Authority (ESA):** Butts said that a representative from Borgess-Lee Hospital was in attendance. There was a discussion about the nation-wide shortage of ambulance attendants.
 - P. **Treasurer:** Fusko went over her very thorough written report. She asked Griggs what needs to be done concerning Microsoft no longer covering System 7 and the need to go to Windows 10. *Motion by Butts to have Griggs look into the computer needs of the Treasurer and to authorize him to spend up to \$900.00 for a new laptop if needed. Support by Maley. Motion carried.*

- Q. **Clerk:** Reich went over a Budget Report with areas that needed amending highlighted. ***Motion by Reich to add \$300.00 to the Zoning Board of Appeals fees line item for a total of \$1,500. Support by Fusko. Roll call vote: Kurt Reich, yes; Judith Fusko, yes; Frank Maley, yes; James Griggs, yes; Frank Butts, yes. With five yes votes and zero no votes, Butts declared the motion to amend the budget passed.***
- R. **Supervisor:** Supervisor Butts: (1.) said that the County's township Supervisors are holding quarterly meetings; (2.) reported that the Equalization Department has given the apportionment report; (3.) said that used tires have been dumped along M-51 at Corwin St.; (4.) gave an update on the issue of lake access for people who do not live on Twin Lakes; (5.) reported that he had attended the most recent quarterly meeting of the 911 office; (6.) said that he believes that the new leader of the County Road Commission is doing a very good job and has made many good changes; (7.) reported that the Board of Commissioners is starting up a quarterly newsletter and is working to get more people involved in County government.
- S. **Township Website:** Griggs said Kerry Collins has shown him how to manage the township website.
- T. **MEANDRS:** Maley said there will not be any meetings until the Pucker St. dam is removed.
11. **Payment of Bills:** ***Motion by Maley to pay the list of bills. Support by Griggs. Motion carried.***
12. **Old Business:**
- A. **Roads:** Butts went over the meeting with the Road Commission. Griggs voiced concern about several issues brought up by the Road Commission and about culverts in the township. The new program to pick up trash along the roads was discussed.
- B. **Siding:** (The township had been awarded a cash settlement over the poor quality of the cement siding) Griggs said that he is checking with contractors over how the damaged siding can be repaired or replaced.
- C. **Parking Lot Lines:** Butts reported that the lines had been painted onto the parking lot.
13. **New Business:**
- A. **P.A. 116 for Terry and Ruth Ausra:** ***Motion by Butts to approve the P.A. 116 application of Terry and Ruth Ausra. Support by Griggs. Motion carried.***
- B. **Culvert on Dewey Lake St.:** Butts explained what the Road Commission had said about the problem with the culvert, how they would fix it and how much it would cost. ***Motion by Reich to repair the broken culvert on Dewey Lake St. Support by Fusko. Motion carried.***
- C. **Township Hall Roof Problem:** Butts explained finding a weak/spongy area on the west side of the roof rear the Clerk/Treasurer's offices. There is not a leak yet, but it will need to be addressed in the spring.
14. **Public Comments:** (1.) **Nancy Tabbert:** Tabbert requested that a large dead tree north of the end of Harry Wickett's driveway be given to the County Road Commission to be cut down; (2.) **Craig Yeager:** Yeager asked that a large, dead tree on the north end of O'Keefe Rd. be put on the list for the Road Commission to cut down; (3.) **Pitcher Lake Drain:** Butts said that the County Drain Commissioner had held a meeting day at the Township Hall to set the amount that will be on residents' taxes to pay for the drain in that area.
15. **Adjournment:** ***Motion by Griggs that the meeting be adjourned. Support by Maley. Motion carried.***
- The meeting was adjourned at 9:37 P.M.
- Kurt Reich, Clerk