

**WAYNE TOWNSHIP BOARD
REGULAR MEETING MINUTES
October 5, 2020**

1. **Call to Order:** Supervisor Butts called the meeting to order at 7:30 P.M.
(It is to be noted that proper Social Distancing was observed by all present. Also, all Board members wore appropriate face masks. The meeting was open to the public.)
2. **Attendance:** Frank Butts, present; Kurt Reich, present; Judith Fusko, present; James Griggs, present; Frank Maley, present.
Citizens: Craig Yeager was present.
Guests: Julie Dye, Township resident and Democrat candidate for County Commissioner, District 1 was present.
3. **Pledge of Allegiance:** Trustee Frank Maley led the pledge to the United States flag.
4. **Invocation:** Supervisor Butts gave the invocation.
5. **Approval of Minutes:** Reich said that the minutes of the September 10 Board Meeting were not yet completed.
6. **Treasurer's Report: General Fund Balance:** \$412,639.07; **Receipts:** \$46,249.56; **Expenditures:** \$40,688.81; **New General Fund Balance:** \$418,199.82; **Fire Department Fund Balance (includes Sinking Funds):** \$208,247.28; **Receipts:** \$23,969.26; **Expenditures:** \$5,455.32; **New Fire Department Fund Balance:** \$226,761.22; **Trust and Agency Accounts (Property Taxes, Special Assessment, and Fire Escrow) Balance:** \$54,262.82. **Motion by Trustee Griggs to accept the Treasurer's Report as printed. Support by Trustee Maley. Motion carried.**
7. **Approval of Agenda:** Office Equipment was added to New Business and Butts asked that a bill for \$250.00 to pay for a Fire Fighter Training class being taken by Tricia Smith be added to the list of Fire Department bills.
8. **Guest Comments:** Julie Dye introduced herself as the Democrat candidate for County Commissioner, District 1.
9. **Public Comments:** none
10. **Reports:**
 - A. **Building Inspector:** There was no report due to the fact that Herter has been so busy writing up Permits.
 - B. **Zoning Administrator:** (from August 13 to Oct. 1) Ten Zoning Permits were issued for \$300.00 and one Variance Application for \$300.00 was purchased.
 - C. **Electrical Inspector:** Four Electrical Permits were issued for \$1,089.00.
 - D. **Mechanical Inspector:** Two Mechanical Permits were issued for \$390.00
 - E. **Plumbing Inspector:** No Plumbing Permits were issued.
 - F. **Assessor:** Butts said that there will be a December Board of Review meeting which will be held on December 15 beginning at 1:30 P.M.
 - G. **Cemetery Manager:** Yeager said that there had been two full burials—Michael Krager and Margaret Stull. He added that there had not been any sales of lots or plots.
 - H. **Fire Board:** Butts said that the fire department had responded to sixteen calls in September. He said there is one new fire fighter and that she will be taking the training class that is being offered in Berrien County.
 - I. **Blight Inspector:** The Blight Inspector is moving forward on some cases.
 - J. **Unsafe Building(s):** There are no open cases.
 - K. **Zoning Violations: (1.) M-51 Auto Parts:** Butts said that Mark Davis had visited the property twice and the vehicles are either gone or inside; **(2.) Tim La Violette:** Butts said that the neighbor is no longer complaining so we will hold off on any further action.
 - L. **Planning Commission:** The Planning Commission is scheduled to meet on October 8.
 - M. **Zoning Board of Appeals:** Butts said that at the last hearing the variance was granted.
 - N. **Dowagiac District Library (DDL):** Reich said construction continues to move along very well. The library is open part time using precautions to avoid the virus.
 - O. **Emergency Services Authority (ESA):** Butts shared the latest ambulance run sheets with the Board.
 - P. **Treasurer:** Fusko explained her written report. She requested approval for her to move \$40,000.00 to tfc Bank to get a better interest rate. There was consensus for her to do so.
 - Q. **Clerk:** Reich said that the two budget amendments are needed. **Motion by Reich to increase the Building Inspector's Office Supplies line item by \$260.00 and cut the Building Inspector's Publications line item by \$260.00 and raise the Zoning Administrator's Office**

Supplies line item by \$100.00 and cut the Zoning Administrator's Mileage line item by \$100.00. Support by Griggs. Motion carried.

- R. **Supervisor:** Supervisor Butts: (1.) said that Penn Township will be holding a meeting on October 12 to consider allowing off-road vehicles on township roads; (2.) reported that the County Road Commission is planning on replacing the bridge on Rudy Road in 2022. He said that the project would not cost the township any money; (3.) said that someone is considering purchasing the old school at Glenwood for a home and a greenhouse; (4.) reported that two of our pumpers need some minor repairs; (5.) said that our attorney e-mailed that many of the governor's edicts concerning Covid 19 have been ruled unconstitutional.

S. **Township Website:** Griggs said that he has continued to work on updates as he gets them.

T. **MEANDRS:** Maley said that the dam near Niles is out.

11. **Payment of Bills: Motion by Fusko to pay the list of bills as printed with the addition of \$250.00 to pay for fire fighter training. Support by Maley. Motion carried.**

12. **Old Business:**

A. **Road Update:** Butts said that all the road work contracted for last year and this year is completed and the bill for painting the lines on the roads needs to be paid. ***Motion by Reich to pay the bill for painting the lines on the roads listed in the contract. Support by Fusko. Motion carried.***

B. **Siding & Roof:** There was no update.

C. **Rudy Road Drain:** Butts said that the City, the County Road Commission and Wayne Township will split the cost to repair the drain three ways.

D. **Water Shed Grant:** There is nothing to report.

E. **Census:** There was no news.

F. **Water Grant:** There was no news.

13. **New Business:**

A. **Change of Date for the November Board Meeting: Motion by Maley to change the November Board meeting date from November 5 to November 9. Support by Griggs. Motion carried.**

B. **Appointment to Fill the Vacancy on the Zoning Board of Appeals: Motion by Butts to appoint David Accoe to the Zoning Board of Appeals. Support by Fusko. Motion carried.**

C. **Memorial for Michael Krager, Jr.:** There was consensus to contact the family of Michael Krager, Jr. for ideas of how to honor him with the donations sent to the Township.

D. **Bid to Cut Down Four Dead Trees: Motion by Fusko to accept the bid of \$1,200.00 to cut down four dead trees at the Township Hall/Fire Station. Support by Maley. Motion carried.**

E. **Replacement of Microwave:** Butts said that the microwave had quite working and a replacement is needed by the date of the election on November 3. Griggs said that he would get a microwave. ***Motion by Reich to allow Griggs to spend up to \$200.00 to purchase a microwave for the Township Hall. Support by Fusko. Motion carried.***

14. **Public Comments:** There were no public comments.

15. **Adjournment: Motion by Griggs that the meeting be adjourned. Support by Maley. Motion carried.**

The meeting was adjourned at 8:45 P.M.

Kurt Reich, Clerk